

PROPOSAL SUMMARY QUESTIONS

- 1. Mission Statement of Organization (max 200 words)
- 2. Project/Program Title
- 3. Purpose of Grant
- 4. Request Amount
- 5. Total Project/Program Budget
- 6. Total Annual Organization Budget
- 7. Fiscal Year End (month, year)
- 8. Project/Program Start Date
- 9. Project/Program End Date

NARRATIVE QUESTIONS

- 1. If you are requesting funds for the same program you received funding for in the prior year, please describe your new goals and objectives. If, as a result of what you have learned from the previous year, you want to change your program, be sure to describe the changes you plan to make. (max 400 words)
- 2. Describe any changes that may have occurred with your organization's management or overall health. (max 200 words)
- 3. Has your 501(c)(3) status has changed in any way since your previous application. If so, please provide the new document from the IRS. (max 100 words)

DOCUMENTS TO UPLOAD

- 1. Statement of income and expenses for the agency's most recently completed fiscal year
- 2. Current list of Board of Directors
- 3. Program Budget See form below



PROGRAM INFORMATION		
Organization Name:	Program Budget:	\$
Program Name:	Amount Requested:	\$

Please list each itemized program/project expenses related to your request below and provide a total. If you have any questions regarding filling out this form, please contact the foundation's grants manager at rbrookhouse@pfs-llc.net.

ITEMIZED PROGRAM EXPENSES (please add additional sheets if necessary)		
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
Total Costs (A)	\$	

Please provide a timeline for the anticipated expenditures of the requested grant funds.			

FUNDS CURRENTLY COMMITTED FOR PROGRAM		
Government	\$	
Corporations	\$	
Foundations	\$	
Individuals	\$	
Trustees/Directors	\$	
Other (Earned income, special events, membership, subscriptions, etc.)	\$	
Total Funds Available (B)	\$	
Balance Required (A minus B)	\$	

Please tell us what other sources of potential major gifts you are approaching for this program:

NAME	TYPE (foundation composition individual)	AMOUNT
	(foundation, corporation, individual)	REQUESTED
		\$
		\$
		\$
		\$
		\$

If you are not approaching other sources of major gifts, please explain: